

JOB TITLE: Before and After School Counselor

PAY STATUS: Part Time/Hourly

PAY RATE: \$10.00 TO \$12.00 PER HOUR

PROGRAM HOURS: After Care: Mondays through Fridays 2pm – 6pm, Flexible schedule based on staff availability

QUALIFICATIONS: Must be 18 years or older, Must have driver's license, Must be able to pass drug and background check

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Facilitates the daily/weekly lesson plan as directed by the Director.

Provides direct leadership to the assigned group unless relieved properly by an appropriate staff person.

Maintains constant visual contact with all children. Develops and maintains constant visual contact with

children. Develops and maintains a positive relationship with children, parents, and staff. Attends all

required training sessions and staff meetings

Mondays through Fridays 2pm-6pm, Flexible schedule based on staff availability.

Apply in Person at: The Howard Mohr Community Center, 7640 Jackson Blvd., Forest Park, IL 60130, 708-771-7737